



STATE OF RHODE ISLAND

## ENERGY EFFICIENCY & RESOURCE MANAGEMENT COUNCIL

### *6.a. Council Discussion & Vote on Consultant-Team Program Potential Study Scope of Work*

Key Discussion Question(s):

1. Does the outlined scope of work look reasonable for the Potential Study?
2. Should the Council provide additional feedback during the RFP development process?
3. Has the Council provided enough guidance to the Consultant Team to appropriately draft a potential study RFP?

Recommended vote language:

1. a motion to direct the Consultant-Team to draft and issue a potential study Request for Proposals (RFP) in the first quarter of 2019 in consultation with the Office of Energy Resources. The Office of Energy Resources, as the Chief Purchasing Officer for the EERMC, will be responsible for ensuring compliance with State Purchasing laws. No proposals will be selected without the approval of the Council.

### *7.a. Council Discussion & Vote on Recommended Additional 2018 Funding Allocation for the Consultant-Team*

Key Discussion Question(s):

1. Is the requested budget allocation reasonable?
2. Will spending dollars in this way help the EERMC to complete its responsibilities and duties?
3. Are there any aspects of the allocation recommendation that need more explanation?

Recommended vote language:

2. a motion to approve the budget allocation recommendation as described in the Consultant-Team memo.
3. a motion to approve the Consultant-Team budget allocation recommendation with the following amendments: \_\_\_\_\_.

### *7.b. Council Discussion & Vote on Recommended Amendment to Building Operator Certification Funding Allocation*

Key Discussion Question(s):

1. Are the requested changes to the budget allocation reasonable?
2. Will the expenditures help the EERMC in its responsibility to "[p]romote public understanding of energy issues and of ways in which energy efficiency, energy conservation, and energy resource diversification and management can be effectuated."

Recommended vote language options:

1. a motion to approve the recommended changes to the use of public education funds in 2018 to support BOC trainings.
2. a motion to approve the following changes to the use of public education funds in 2018 originally allocated to support BOC trainings: \_\_\_\_\_.

### *7.c. Council Review, Discussion & Vote on EERMC Consultant-Team 2019 Work Plan*

Key Discussion Question(s):

1. Is the proposed Scope of Work comprehensive? Are all work topics covered? Should anything be added or amended?
2. Is there sufficient detail? Is there an appropriate amount of flexibility in the proposed Scope of Work?
3. Are all items included in the Scope of Work necessary? Are some of the items more important than others?
4. Is the additional cost reasonable?
5. Will the Scope of Work help the Council to complete its responsibilities and duties?

Recommended vote language options:

1. a motion to approve the Consultant Team 2019 Scope of Work as written.
2. a motion to approve the Consultant Team 2019 Scope of Work with the following amendments: \_\_\_\_\_.

### *7.e. Council Review, Discussion & Vote on EERMC 2019 Budget*

Key Discussion Question(s):

1. Does the budget appear reasonable?
2. Are there any items missing from the budget?
3. Should anything be removed from the budget?
4. Is there anything unclear about the budget?

Recommended vote language options:

1. a motion to approve the 2019 Budget as shown and to direct the Office of Energy Resources to move any remaining funds in the main account to the Client Fund before Dec 31, 2018.
2. a motion to approve the 2019 Budget with the following amendments: \_\_\_\_\_. And to direct the Office of Energy Resources to move any remaining funds in the main account to the Client Fund before Dec 31, 2018.

### *7.g. Review, Discussion & Vote on Draft Public Education Fund Allocations*

Key Discussion Question(s):

1. Do the budget allocations seem reasonable?
2. Are there any items missing from the funding allocations?
3. Is more detail needed for any of these allocations?
4. Should anything be removed from the recommended allocations?
5. Is there anything unclear about the allocations?

Recommended vote language options:

1. a motion to approve the 2019 Public Education funding allocations as shown, and to direct the Communications Subgroup, in collaboration with the Office of Energy Resources, to move forward with any necessary event planning, sponsorships and/or procurements in a timely manner.
2. a motion to approve the a motion to approve the 2019 Public Education funding allocations with the following amendments: \_\_\_\_\_. And to direct the Communications Subgroup, in collaboration with the Office of Energy Resources, to move forward with any necessary event planning, sponsorships and/or procurements in a timely manner

*7.h. Review, Discussion & Vote on Recommended Meeting Times in 2019*

Key Discussion Question(s):

1. Are the dates and times convenient for council members?
2. Do the dates and times work with required PUC and General Assembly deadlines?

Recommended vote language options:

1. a motion to approve the 2019 Meeting times as shown and to post the meeting dates to the EERMC website before December 31, 2018.
2. a motion to approve the 2019 Meeting times with the following amendments: \_\_\_\_\_. And to post the meeting dates to the EERMC website before December 31, 2018.